

JOB DESCRIPTION

Job Title:	Lecturer (Teaching Focus) in Twentieth-Century Global History
Department / Unit:	Department of History, School of Humanities
Job type	Full-Time, Fixed Term (3 years)
Grade:	RHUL 8
Accountable to:	Head of Department
Accountable for:	N/A
Purpose of the Post	
The purpose of the post is to teach and supervise at undergraduate and postgraduate level, taking full responsibility for the design, management, and delivery of teaching. The postholder will undertake teaching and scholarship in line with their departmental strategy, leading to a growing reputation in their fields of expertise. They will also be required to contribute to the academic administration of the department.	
Key Tasks	
Teaching <ul style="list-style-type: none"> To design and deliver high-quality teaching through lectures, seminars and tutorials, (expertise in any region of the Global South in the twentieth century is desirable). Design and deliver high-quality seminar and workshop teaching and dissertation supervision. To deliver specialist modules that draw on research expertise in their professional field, including HS3410 The Curse of Aid: International Development 1940-2000 in the first instance. To contribute to team-taught modules beyond their immediate research expertise. To design and deliver innovative approaches to educational delivery, working with others as appropriate to create a successful learning environment for students. To ensure the design and delivery of teaching meets the needs of students and working with others to identify future training needs. To engage with up-to-date literature and expertise in their professional field. To engage in teaching initiatives, whether internally or externally. To undertake activities supporting teaching delivery including supervising field trips/placements if required, undertaking assessments ensuring that constructive feedback is provided to allow for development. To act as personal tutor ensuring appropriate support and advice is provided. To contribute to other areas of teaching as directed by the Head of Department in response to departmental need. 	

Leadership, Enhancement, External Engagement and Impact

- To play a full and active part in the administration of the department and its external promotion.
- To attend and actively contribute to departmental and University meetings as appropriate.
- To assist with student recruitment.
- To participate with departmental or University working groups as required.
- To contribute to the department's strategic planning, and, if required, contribute to University strategic planning processes.
- To advise and provide support to less experienced colleagues.
- To co-ordinate and engage in departmental activities such as attendance at open days or applicant visitor days.
- To participate in external networks, for example to contribute to student recruitment, be active in learned societies and/or professional bodies, undertake external examining, secure student placements, market the institution, facilitate outreach work, generate income, obtain consultancy projects, or build relationships for future activities.
- To engage and maintain continuous professional development.

Other Duties

The duties listed are not exhaustive and may be varied from time to time as dictated by the changing needs of the University. The post holder will be expected to undertake other duties as appropriate and as requested by their manager.

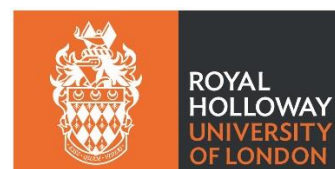
The post holder may be required to work at any of the locations at which the business of Royal Holloway is conducted.

Internal and external relationships

The following list is not exhaustive, but the post holder will be required to liaise with:

Internal: Colleagues in the department and the University. Such colleagues will include: the Head of Department, Director of Teaching, Director of Research, Directors of Graduate Studies (Research and Taught), Director of Student Experience, Department Senior Tutor, Exams Officer, School Manager, Executive Dean of School, members of the Senior Management Team and members of department and University Professional Services Teams

External: Schools and other educational stakeholders, the media, non-HEIs in the sector, governmental organisations, and other possible outreach partners as appropriate. To play a key role in external engagement by contributing to professional bodies, learned societies, University partnerships, national or international bodies, opportunities for student placement and employment.



PERSON SPECIFICATION

Details on the qualifications, experience, skills, knowledge and abilities that are needed to fulfil this role are set out below.

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Department: History

	Essential	Desirable	Tested by Application Form/Interview/Test
QUALIFICATIONS AND TRAINING			
Doctorate in relevant field (or near to completion - it is expected that the appointee will have their PhD awarded within 4 months of the start date)	X		Application Form
Experience of high-quality teaching practice at undergraduate and/or postgraduate level in the department's disciplinary area.	X		Application Form/Interview
Engagement in teaching initiatives and conversancy with pedagogic research relevant to their discipline or subject.	X		Application Form/Interview
Demonstrable high levels of scholarship and understanding of the current demands and trajectory of the discipline.	X		Application Form/Interview
A commitment to continuous professional development in relation to teaching, learning and assessment.	X		Application Form/Interview
A commitment to and understanding of relevant professional values.	X		Application Form/Interview/ Presentation
Demonstrable commitment to equality, diversity, and inclusion.	X		Application Form/Interview
Possession of a recognised teaching qualification		X	Application Form/Interview
SPECIFIC SKILLS, EXPERIENCE AND KNOWLEDGE			
Interest in engaging UG/PGT students in research	X		Presentation/Interview
Potential to complement and extend teaching within our UG & PGT curriculum	X		Application Form/Interview
Interest in enhancing student experience	X		Presentation/Interview
Experience of managing own teaching, administrative and other relevant activities.	X		Application Form/Interview
Experience of co-ordinating with others to ensure student learning and teaching needs and expectations are met.	X		Application Form/Interview

Experience of organising initiatives that are based on learning, teaching and assessment.	X		Application Form/Interview
PERSONAL AND INTERPERSONAL QUALITIES			
Experience of effective team working.	X		Interview
Excellent interpersonal skills, with the proven ability to teach and engage with students using a variety of different methods.	X		Interview
Excellent communication and presentation skills.	X		Presentation/Interview
Commitment to the aims, objectives and broader activities within the department	X		Presentation/Interview